BOARD MEETING
WEDNESDAY, JANUARY 16, 2013
9:00 A.M.
MT. OLYMPUS IMPROVEMENT DISTRICT
3932 SOUTH 500 EAST

SUMMARY

1. **MINUTES OF BOARD MEETING – DECEMBER 19, 2012**
2. **DISTRICT ONE PAYABLES**
3. **CENTRAL VALLEY PAYABLE**
4. **FINANCIAL REPORT**
5. **CENTRAL VALLEY REPORT – MIKE EMBLEY**
6. **MOTION TO SEND NOTICE OF ELECTION TO COUNTY CLERK**
7. **SPECIAL DISTRICT REPORT, MEMBERSHIP DUES AND LEGISLATIVE UPDATE**
8. **DISCUSSION AND MOTION OF IMPLEMENTATION OF NEW RATE STUDY**
9. **REQUEST BY UASD TO APPOINT MANAGER TO SERVE ON WASTEWATER CERTIFICATION COUNCIL**
10. **MANAGER'S REPORT**
    - **A. PERSONNEL REVIEW**
    - **B. OPERATIONS REPORT**
      - **1. UPDATE ON NEW TRUCK**
    - **C. R.E. COUNT REPORT**
11. **INFORMATION ITEMS (NO ACTION REQUIRED)**
    - **A. CENTRAL VALLEY FLOW & LOAD REPORT**
    - **B. UTAH PUBLIC TREASURER'S POOL YIELD**
    - **C. GOVERNMENT RECORDS ACCESS AND MANAGEMENT ANNUAL REPORT (GRAMA)**
    - **D. DATE FOR 2013 CHRISTMAS PARTY**

PRESENT: **MIKE EMBLEY, BOARD CHAIR**
MEL MACKAY, TRUSTEE
JOHN NORTON, TRUSTEE
KERRY EPPICH, GENERAL MANAGER
TAMMY GONZALES, EXECUTIVE SECRETARY/DISTRICT CLERK
STEPHEN ROHWER, DISTRICT CONTROLLER

PRESIDING: **MIKE EMBLEY, BOARD CHAIR**

1. MINUTES OF BOARD MEETING – DECEMBER 19, 2012

Motion to approve the December 19, 2012 Board Meeting Minutes was made by Trustee Mel Mackay and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton, and Michael Embley.

2. DISTRICT ONE PAYABLES

After review and discussion, motion to approve the District One Payables was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton, and Michael Embley.

3. CENTRAL VALLEY PAYABLE

After review and discussion, motion to approve the Central Valley Payable was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton, and Michael Embley.

4. FINANCIAL REPORT

The Financial Report was accepted for filing by Board Members. Manager Eppich commented that normally at the end of the year we provide two sets of financials to the Board. One is a cash-basis which is the one the Board gets each month, and the other is after the accruals are made for purposes of the audit. The financial statement provided is the cash-basis statement. The accrual-basis statements will be provided at the next board meeting.

5. CENTRAL VALLEY REPORT – MIKE EMBLEY

Trustee Embley stated that the meeting was the annual Christmas Luncheon and meeting and the following topics were discussed:

Audit – Central Valley's auditors gave a presentation on the Audit that will be preformed.
Purchases – The Board approved the contract to rebuild the gravity belt thickeners. This is in the 2013 budget.
Jordan River Farmington Bay Update – An update to the Jordon River Farmington Bay Water Quality Council activities was discussed with not much change since last month's discussion.

Manager Eppich stated that at the end of the meeting there was a closed session to discuss the General Manager review.

6. MOTION TO SEND NOTICE OF ELECTION TO COUNTY CLERK

Manager Eppich stated that every other year we run an election for trustee(s) to the board. This year's election will be for two trustees. Trustee Embley and Trustee Mackay are up for re-election. Per State law we are required to send a notice of the election to the County clerk. February 1st is the deadline for this year's notice. Provided to the Board was a copy of the letter to be sent.

6. MOTION TO SEND NOTICE OF ELECTION TO COUNTY CLERK (CONTINUED)

After review and discussion, motion to approve sending the notice of election to the county clerk was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton, and Michael Embley.

7. SPECIAL DISTRICT REPORT, MEMBERSHIP DUES AND LEGISLATIVE UPDATE

Manager Eppich stated the membership dues are the same as last year and he recommends we continue our association with the UASD. The Legislative update relates mainly to the Procurement Code. There was a bill passed last year completely changing the procurement code but the implementation date isn't until May of 2013. During the interim period there have been meetings with the various entities to hash out issues and changes we would like make regarding the procurement code. One of the issues that will affect us negatively is the new ethics rules. There is already a code of ethics in statute but the State Chief Procurement Officer, who is pursuing these changes is adamant about this change. Currently the code as written already affects all public entities except for municipalities. Manager Eppich stated he received an email regarding 36 more Bills that have been released and could potentially affect the District. He will keep the Board updated.

After review and discussion, motion to approve the membership dues for the UASD was made by Trustee Mel Mackay and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton, and Michael Embley.

8. DISCUSSION AND MOTION OF IMPLEMENTATION OF NEW RATE STUDY

At the last Board meeting a motion was approved to accept the new rate study. At this time a decision needs to be made on how to implement the new study. There are a couple of ways to proceed. One way is to change all the RE values in the system to the new rate study, which would affect approximately 30,000 accounts and would be a tremendous amount of work. The other way, which is Bowen & Collin's recommendation, as well as our recommendation is to leave the RE values of existing buildings, homes, etc. as they are unless they change their usage or want to be re-rated, and going forward bill all new construction according to the new rate study.

After review and discussion, motion to approve leaving the RE values of existing buildings, homes, etc. as they are unless they change their usage or want to be re-rated, and going forward bill all new construction according to the new rate study was made by Trustee Mel Mackay and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton, and Michael Embley.

9. REQUEST BY UASD TO APPOINT MANAGER TO SERVE ON WASTEWATER CERTIFICATION COUNCIL

After review and discussion, motion to approve the request by the UASD to recommend the appointment of the manager to serve on the Wastewater Certification Council was made by Trustee Mike Embley and seconded by Trustee John Norton. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton, and Michael Embley.

10. MANAGER'S REPORT

A. PERSONNEL REVIEW

Manager Eppich stated that there are six employees with anniversaries in February:

Don Telford – 28 years, Kerry Eppich – 18 years, Todd Perry – 17 years,
Rick Dimond – 16 years, Darren Stone – 16 years and Cody Sommerville – 16 years.

All employees are doing well.

B. OPERATIONS REPORT

Manager Eppich reported that it has been slow due to the weather so the lines crew has been busy cleaning the shop and warehouse.

1. UPDATE ON NEW TRUCK

We couldn't get exact information but the new truck should be here the end of February, also as an update, we finally sold the pick-up truck that was for sale.

C. R.E. COUNT REPORT

A report showing the beginning, ending, and annual change of R.E.s and accounts for 2012 was provided for Board review. Manager Eppich discussed the information on the report. Total R.E.s as of the end of 2012 was 51,527 (which is 27,386 accounts). There were 137 (119 residential and 18 commercial) new Residential Equivalents (R.E.s) placed in billing in 2012.

11. INFORMATION ITEMS (NO ACTION REQUIRED)

A. CENTRAL VALLEY FLOW & LOAD REPORT

A copy of the current Central Valley Flow & Load Report was provided for Board review. Manager Eppich stated we are holding at approximately 12 MGD.

11. INFORMATION ITEMS (NO ACTION REQUIRED) (CONTINUED)

B. UTAH PUBLIC TREASURER'S POOL YIELD

Manager Eppich reported that the Utah Public Treasurer's Pool Yield for December 2012 was down slightly from .71% to .68%.

C. GOVERNMENT RECORDS ACCESS AND MANAGEMENT ANNUAL REPORT (GRAMA)

There was one request for information under the GRAMA Act for the 2012 year. The requested information was sent to the requestor in a timely manner.

D. DATE FOR 2013 CHRISTMAS PARTY

After discussion, it was decided that the date for the 2013 Christmas Party will be December 5, 2013.

There being no further information to come before the Board, motion to adjourn was made by Trustee John Norton and seconded by Trustee Mel Mackay. The motion was approved by unanimous vote, those voting in favor: Mel Mackay, John Norton, and Mike Embley.

The meeting adjourned at 10:12 a.m.

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Mike Embley, Board Chair